

**Date: May 23, 2023**  
**Board Meeting Minutes**

**Present:** Barbara Moore, presiding, Mary Briggs, Diane Coniglio, Mary Pat Gibson, Kathy Mathews, Jane Page, Linda Patchett, Alison Stebbins, Wendy Tauber, Julie Thomas, Astrid Weeder, Pat Wilson

**Approval of Minutes:** Astrid Weeder made a motion to approve the minutes of the April 26, 2023 Board Meeting Weeder, seconded by Linda Patchett. Unanimously approved.

**Treasurer's Report:** Jane Page reported the following numbers – Beginning balance: \$11,302, Income: \$2,081, Expenditures: \$2,892, Ending balance: 10,490, Money Market: 18,050, Total: \$28,541.

The month of May has been very active. The proposed budget for 2023-24 was distributed. Jane gave explanations on various line items. Discussion held on Civic items. A motion was made by Pat Wilson to: increase Civic budget to \$5,500, add Police Station planters and Common planters to Civic garden list, move Unbudgeted Prior Year \$100 to Misc./Contingency, move \$62 from Historian to Misc./Contingency, remove Historian line. Seconded by Alison Stebbins. Unanimously approved. Membership dues of \$60 are due by June 30.

**Corresponding Secretary:** Barbara reported for Jennie Schwartz that a condolence card was sent to Nancy Borden.

**Civic:** Mary Pat Gibson reported that all of the town gardens have been planted. Composting/mulching to be completed soon. The watering schedule for members will be included on the website.

Kathy Homicz will continue to provide irrigation for the Village Garden. In appreciation for her continued support the club (via Mary Pat) will provide her with two tickets to the Garden Tour, as well as a membership to Bedrock Gardens.

**Hospitality:** Astrid Weeder reported that Bonnie Brown and Marsha Sieve will host the Annual Meeting will be held in the Macomber Room on June 20th. The Board agreed that more than the usual refreshments should be provided. The schedule will be 9:00am refreshments, 9:30am meeting.

**Membership:** Mary Briggs shared a proof of the new name tag. Some will have pins, others magnets. The name tags should be ready before the Garden Tour. Jean Wilcox is a new member. Pat Lenz has resigned.

**Programs:** Alison Stebbins reported on the work that she and Nancy Jackson have accomplished in setting up the coming year for programs, speakers, tours.

The speakers have been lined up, so the coordinators just need to follow up with them and introduce them the day of the program.

In reviewing the calendar, it was noted that the September and November dates are changed from the normal dates. A May 7 meeting should be added for business before the fundraiser. The October meeting will be moved to The Wentworth Hotel. The November meeting, a flower arranging workshop, will be for members only, as will the May/June tour of Bedrock Garden. The February meeting should be moved to the Parish Hall.

**Publicity:** Diane Coniglio reported that she will send out mailers to town residents for the October meeting. All other meetings will be publicized with posters. There will be an email invitation to members for the August Cocktail Party.

**Website:** Pat Wilson reported that she was reimbursed \$300 for not using a specific on-line service for the club.

**Garden Tour:** Barbara reported for Glicka Kaplan that the Select Board has accepted all permits and necessary town facility needs for the weekend. The police will be responsible for traffic. Jim Rini and the Men's Coffee Club will assist with parking at both the Common and MHT and will help Seacoast Trolley know where to load and unload our guests. Logistics for Square and for calculating fees and merchandise and plant sales is set thanks to Alessandro. He will meet with those taking sales on June 16. Volunteers for all positions are almost set. Program materials (banners, trolley ads, signs around homes) will be done the week before the tour. Julie reported that 169 tickets have been sold to date.

**New Business:** Jane and Mary Pat agreed that Mary Pat will keep the budget lines for all town gardens, and will work with Ruth Zikaras next year.

The club will have a Cocktail Party on Monday, August 28 from 5:30-7:30pm at PYC. Members should bring their own beverages and an appetizer to share.

**Outreach:** The proposed list of community outreach donations was discussed. After some additions and deletions to the list, the unapproved list includes: Benches for Town Landing- \$1,000; Frostfields Pocket Park-\$3,000; Monarch School-\$250; Strawberry Banke Thomas Bailey Aldrich Garden-\$1,000; Conservation Law Foundation-\$250; Bedrock Gardens-\$1,500; Southeast Land Trust-\$250; Historical Society \$? (Already donated are: Safe Path-\$5,000 and New Castle Historical Society-\$1,000)

Julie will get additional information from the Historical Society and present an updated Outreach Proposal to the Board. Income from the Garden Tour will also be factored in.

**Adjournment:** The meeting was adjourned at 10:46am, moved by Linda and seconded by Mary Pat.

Kathy Mathews Recording Secretary

## **Board Meeting Minutes**

**Date: April 26, 2023**

**Present:** Barbara Moore, presiding, Mary Briggs, Diane Coniglio, Biggie George, Mary Pat Gibson, Susan Gough, Pat Lenz, Kathy Mathews, Jane Page, Jennie Schwartz, Wendy Tauber, Julie Thomas, Astrid Weeder, Pat Wilson

**Approval of Minutes:** Minutes of the March 29, 2023 Board Meeting were amended, then approved by Astrid Weeder, and seconded by all.

**Treasurer's Report:** Jane Page reported the following numbers – Beginning balance: \$12,074, Total income: \$524, Total Expenditures: \$1,295, Ending Balance: \$11,302, Money Market: \$11,049, Balance: \$29,352.

**Corresponding Secretary:** Jennie Schwartz had nothing to report.

## **Committee Reports**

**Civic:** Biggie George reported that the plantings were in before Easter. Thank you to Pat Wilson for removing the winter greens.

Mary Pat Gibson reported that edging and mulching of some of the town gardens will be done within the next two days, others between May 29 & June 2. The town will hydro-seed next week, and Mary Pat will apply Preen.

**Hospitality:** Astrid Weeder had nothing to report.

**Membership:** Mary Briggs reported that there were 26 members and 4 guests at the last General meeting, a 43% membership attendance. She gave details on the new name tag proposal: using Crown Trophy, \$6.50 each, can have them two weeks after placing the order, will have club logo and member's full name, each member can decide on a pin or magnet fastener. Pat Wilson made a motion to purchase the name tags, using logo and full names. Jennie seconded the motion. Voted by all.

**Nominating:** Pat Lenz reported that she worked with Biggie George and Bobbie Brown on nominating. Ruth Zikaras has agreed to be Treasurer. The office of Vice President has not been filled. A plea will be made for someone to fill that position at the next General meeting. The position of Hospitality chair will be replaced for the next term.

**Publicity:** Diane Coniglio reported that the filming of the daffodils in New Castle went very well. The club will have a watch party next January when the Samantha Brown Travel Series airs the segment. The website has been updated to focus on the Garden Tour. The banner is finished and will be hung after the fence posts have been installed. New Hampshire Home magazine is highlighting the tour. Karen Keating will send email blasts closer to the tour date. The May issue of Island Times will feature tour promotion. Garden Tour tickets go on sale May 1.

**Website:** Pat Wilson reported that the Garden Tour is on the club home page. There are 13 slots to be filled for sitters at the tour. She has received 24 RSVPs for the Training Luncheon.

**Garden Tour:** Barbara reported for Glicka Kaplan that the map/ticket has gone to press. The trolley is being fully covered by sponsor payments.

**New Business:** If members are cleaning out town beds, the town will take care of removing the debris.

The next Board meeting will be May 23.

There is no General meeting May 2.

There is a Volunteer Training meeting May 8 that includes lunch (free) catered by Takeaway Café.

Barbara requests all annual committee reports be sent to her at the beginning of June where possible.

Committee budget requests for 2023-2024 should be sent to Jane before May 23.

**Adjournment:** The meeting was adjourned at 9:50am, moved by Mary Pat and seconded by Jennie.

Kathy Mathews  
Recording Secretary

## **Board Meeting Minutes**

**Date:** March 29, 2023

**Present:** Barbara Moore, presiding, Mary Briggs, Biggie George, Mary Pat Gibson,

Kathy Mathews, Jennie Schwartz, Wendy Tauber, Astrid Weeder, Pat Wilson

**Present via Zoom:** Karen Keating, Alison Stebbins, Julie Thomas

**Approval of Minutes:** Minutes of the March 1, 2023 meeting were approved, unanimously.

**Treasurer's Report:** Jane Page is away, and cannot retrieve the financial statements.

She will present her report for the April General Meeting, and Barbara will send out the February and March statements before that meeting.

**Secretary's Report:** Barbara announced that Jennie Schwartz is now the Corresponding Secretary and Kathy Mathews the Recording Secretary.

**Programs:** Alison Stebbins reported on the GIGC Meeting Location Survey results. There were 43 responses to the Survey (which represents a 67% response rate from the membership) with 18 votes for the library, 10 votes for the church parish hall, and 8 votes for both venues termed "hybrid". Discussion was held on locations of meetings based on expected attendance of members and non-members, time of year, time of day, and zoom options.

**Civic:** Biggie George reported that preparations will be underway for the town flower boxes, etc., with plantings scheduled for April 18 (April 19 = rain date). Pat Wilson offered to do plantings

before Easter. Mary Pat Gibson noted that the wreaths and other winter holiday decorations need to be taken down.

Mary Pat reported that the next phase of the Safe Path will continue in front of the library, which will result in the removal of the sign and the daffodil bulbs. She is looking for places to relocate the 200 daffodil bulbs.

Renee has been hired to mulch all town beds in April, with all beds and boat to be cleaned out before the mulching. Susan Gough to be contacted to clean out library beds.

Pat Wilson has tended to the Police Station boxes, and will have the Guard House box ready for the Easter egg hunt.

The Marchand Trust Fund, with a balance of \$403.23, specifies plantings/beautification in the Commons.

**Membership:** Mary Briggs reported that there were 21 members and 2 guests at the March

General Meeting. She will continue to contact those visitors.

Membership would like to provide a better name tag system for the GIGC, with plans to have new tags before the Garden Tour. Estimates from vendors are being gathered. An email vote on the name tags from the Board will be held once Mary has the estimates.

**Publicity:** Karen Keating reported that there is good progress on the advertising for the next General Meeting and the Garden Tour. Advertising will include Yankee Magazine, New Hampshire Home, as well as other garden clubs in the state.

**Website:** Wendy Tauber and Pat Wilson reported that the home page will be dedicated to the Garden Tour after the April General Meeting. The Garden Tour volunteer sign-up will be included in the next newsletter.

**Garden Tour Committee:** Glicka Kaplan reported (by email) that the committee has obtained the Trolley for the Tour, both Friday evening and all day Saturday. They are hoping that advertising sales will help defray the cost of the Trolley.

Barbara mentioned how grateful she is for all the wonderful work that the committees and Board members do for the club.

**Annual Meeting:** Barbara suggested that the final meeting of the year be held on June 20, after the Garden Tour rather than before it. After discussion, Mary Pat made a motion to move the meeting to June 20. Seconded and approved. A volunteer training meeting will be held on May 8 by the Garden Tour committee.

**Outreach:** Julie Thomas is receiving requests for donations from the GIGC, and will ask the membership for more requests.

Wendy inquired about support for her daughter's Scout project to rebuild the footbridge in the Common. Funds from the Marchand Trust Fund is a possibility.

**Adjournment:** The meeting was adjourned at 10:00am.

Kathy Mathews  
Recording Secretary

## **Board Meeting Minutes March 1, 2023**

**Present:** Barbara Moore, presiding, Biggie George, Mary Pat Gibson, Glicka Kaplan, Karen Keating Julie Thomas, Pat Wilson

**Approval of Minutes:** Minutes of the February 1, 2023 were approved, unanimously.

### **Treasurer's Report** – provided by Jane Page

Beginning Balance: 9525.64

- Total Income: 3250.00
- Total Expenditures: 520.99
- Ending Balance 1/23/23: 12,254.65
- Money Market: 18,048.49



**Corresponding Secretary's Report-** on behalf of the Club, Kathy Mathews sent a condolence card to Sharon Griffin on the death of her husband.

### **Committee Reports**

- **Civic** – Mary Pat is working to ensure that the town's gardens will be in good shape for the June Tour. We discussed the use and safety of Preen and Barbara reminded us that using water retaining crystals will help reduce the need to water.
- **Membership** – There were 25 members and 5 guests at the February program. Mary Briggs sent a welcome letter to the guests and invited them to the March meeting. Julie will cover the Membership job in March as Mary and Linda will be away.
- **Publicity** – Karen Keating reported that publicity efforts via Andy Schulte and social media for the March and April Programs are in place. All other publicity is focused on the Tour. Members are asked to follow our accounts on FB and IG. Karen has kindly donated a Garden Conservancy membership for the Club. Members are encouraged to take advantage of the online courses and nationwide Open Day garden tours.
- **Programs** – Alison Stebbins will report on the Survey at our next meeting once she has received all replies.
- **Website** – Pat Wilson reported that the website is up-to-date and will be devoted to the Garden Tour after the April Program.
- **Garden Tour Committee** – Glicka Kaplan reported that the publicity poster is complete and the Map (ticket) is nearly complete with all ads sold. Total ad revenue is \$6000 including two comped ads to Bedrock Gardens and Wild Valentine. Tickets will go on sale 5/1/23. Bonnie and Gail are creating banners and the committee is working out the details of a shuttle vs Trolley (the Trolley is not available on Friday). Pat and Wendy have scheduled a training session for volunteers on May 8, 11:30am with lunch at PYC. There will be a second training session in late May for volunteers who sign up after May 8. Wendy and Pat will create a Google sign-up, similar to the summer watering procedure.

**Adjournment:** The meeting was adjourned at 9:40am.

## **GIGC Board Meeting Minutes February 1, 2023**

Meeting called to order at 9:02 am  
Macomber Room, 301 Wentworth Rd.  
New Castle, NH 03854

### **Attendees:**

Barbara Moore, Diane Coniglio, Mary Briggs, Alison Stebbins, Pat Wilson, Wendy Tauber, Jane Page, Mary Pat Gibson, Biggie George, Jennie Schwartz., Julie Thomas

**Approval of Minutes:** Motion to Accept: 1st Mary Briggs 2nd Jane Page

### **Reports of Officer:**

#### **Treasure's Report-** Jane Page

Beginning Balance: \$9638.63

Total Income: \$216.00

Total Expenditures: \$328.99

Ending Balance: \$9525.64 + Money Market: \$18,048.00 Total:  
\$27,574.11

**Corresponding Secretary's Report-** Barbara Moore read Kathy Mathew's report in her absence.

A get-well card was sent to Beth Barnhorst who is recovering from knee surgery.

A thank you note went to Clark and Lori Chandler for a donation which they generously make to the GIGC every year.

A well-deserved get-well card was sent to Jane Page

A sympathy card was sent to Cathy Homicz for her husband Skip

## **Committee Reports:**

Civic - Biggie George and Mary Pat Gibson

Biggie checked with DPW re: missing Garden Club extension cords which are used for outside lights. If not found by next year, we will purchase new ones and label them as ours. Responsibility for outside tree lighting will be evaluated on a yearly basis due to the difficulty of the task.

Mary Pat announced that Rene has been hired to mulch all the GIGC gardens, including the small bed at the Fire station. He will also edge some of the gardens to help with mulch containment and mowing easier around the gardens. Composted mulch will be used.

Mary Pat, working with Chris from DPW is working on adding -1 2 permanent, granite sided benches to the coast guard "Town Landing Garden" 1 bench will cover an immovable granite stump near the larger garden, which, left uncovered is a fall risk and potential liability A second bench will make be park more welcoming as more and more people have been enjoying the park with and without their dogs. The town will be paying for the benches.

Mary Pat is also working with Chris, to have all the picnic tables by the grass garden, painted a dark green to improve their current mismatched unsightly appearance.

The Town Landing Garden has also become a popular dog park. Unfortunately, some are not picking up after their dogs. Writing to the conservation committee was suggested, making them aware of the problem. Hopefully they will address the problem, possibly putting signs around reminding people to pick up after their dogs.

Cathy and Skip Homicz for years have maintained the irrigation system that waters the "Village Garden", bearing any, and al expenses, (including water), to make sure the village garden is watered properly. A proposal was made by Mary Pat Gibson, to make a donation in memory of Skip Homicz, to a charity of their choice. Seconded by Jennie Schwartz. The vote was unanimous to donate \$50.00 to St. Judes Hospital.

The 400th committee is putting up a banner and the garden club is potentially contributing money towards it if a large enough location is available to hang it. Decisions re same will be made in February.

Safe Path will eventually be covering over the daffodil bed by the Great

Island Common sign. Those bulbs should be relocated after they bloom this year in anticipation.

### **Membership** - Mary Briggs

The last presentation was attended by 22 members and 4 guests. Mary will follow up with the guests and invite them to attend the meeting again when rescheduled.

in) Mary and Linda have been researching better looking and more functional name tags for garden club members, especially with the garden tour coming up. They come in many different styles and sizes. They would likely be pinned as magnets can interfere with pacemakers. Current thought is to use the garden club logo and have a space for the name. Julie suggested that we could use a label maker for the name, making them easy to create or replace if lost. The cost is about \$5 - \$6 /piece.

They will bring back a proposal for the cost and some images of the layout to a future meeting.

### **Programs** - Alison Stebbins

The poster for the next program is out and has been seen around town. Great job!

in) Of the 61 surveys sent to members, 27 responses have been received so far (44% of member)

The responses have been varied regarding the meeting venue, good ideas for future programming have been made but the hope is to have everyone respond. Wendy Tauber will include a reminder in this weeks newsletter. Copies of the survey will be brought to the next meeting as well.

### **Publicity** - Diane Coniglio

The reminder email for "Old Ag Gardening," went out Monday. Karin Keating did a nice job posting everything around town. It's on our Facebook page and also on our new "Instagram" account "The Great Island Garden Club"- easy to find if you have Instagram. Please join and follow - great efforts are being made to ramp up the Garden Tour and the 400th celebration, please help.

The poster for the March 4th presentation John Forte on "The Routes of Herbalism"), has been approved. That will go up and all other publicity outlets will be updated on February 13th.

### **Website** - Pat Wilson, Wendy Tauber

Pat and Wendy will give a short tutorial at the next meeting to anyone having trouble accessing website.

For some reason 71 surveys were sent out but we only have 61 members. They are working to resolve the discrepancy.

**New Business:** Barbara initiated a discussion regarding how much money we have as a club and what we retain, especially as we may have a financial windfall in June. We need to look at how much money we hold onto and possibly may need to give away more. We can have a discussion next time and get the information needed about budgets and expenses etc. so we can discuss and make some decisions.

**Adjournment:**

Motion to Adjourn: 1st Julie Thomas 2nd Diane Coniglio

Time of Adjournment: 10:03 am

Submitted: Jennie Schwartz Recording Secretary

**January 2023**

**Board Meeting Canceled, No Business**

**December 2022**

**Board Meeting Canceled**

**Great Island Garden Club Board Meeting Minutes**

**Date: Nov. 30, 2022**

**Next Meeting:** January 4, 2022, 9:00am Macomber Room

**Attendance:** Barbara Moore presiding, Mary Briggs, Diane Coniglio, Biggie George, Kathy Mathews, Jane Page, Linda Patchett, Alison Stebbins, Wendy Tauber, Julie Thomas, Astrid Weeder

Approval of Minutes: Minutes were approved following a motion by Julie, seconded by Linda.

Treasurer's Report - Jane Page

- Beginning Balance: \$12,138.54
- Total Income: \$520.00
- Total Expenditures: \$2,260.28
- Interest Income: \$0.77
- Money Market balance: \$18,046.21

- Ending Balance: \$28,444.47  
Corresponding Secretary's Report- Kathy Mathews had nothing report.  
Committee Reports
- 1. Civic
  - Town Hall, Post Office - Biggie George reported that the Christmas tree lights are set up and the window boxes will be planted the week of Dec 5 at Pat Wood's home.
  - Village Garden, Town Landing - No report
  - Rec Center – Susan Gough finished clean-up at the Rec Center and Pat Wilson emptied the pots at the Common. The Rec Center irrigation will be fixed in the spring.
  - Boat – No report
- 1. Hospitality Astrid Weeder had nothing to report.
- 2. Membership – Mary Briggs and Linda Patchett reported that we have had 33% membership attendance at recent meetings. No guests attended the Nov. program. They plan to print 250 membership information brochures to distribute throughout town and at events. Linda will follow up with a prospective member, friend of Biggie.
- 3. Programs Diane asked Alison to obtain details (bio, photos, slides) from future speakers so that we can publicize the programs in posters and on the website.
- 4. Publicity The Islander newsletter had a page about the GIGC in its most recent issue. Diane has also submitted information about the Garden Tour to the town for placement on the 400th anniversary website, to Portsmouth's website, and to WMUR.
- 1. Website –Wendy Tauber suggested conducting website tutorial at a future meeting to help members navigate the Club's website. Most members do not make full use of the site and probably do not know to log in to view Member's Only content.
- 2. Garden Tour Committee – Glicka reported in absentia that plans are progressing.
- 3. Holiday Luncheon – Bonnie Brown is collecting checks (\$36) and has 24 attendees  
to date, exceeding the minimum of 20 required by WBTSCC.

#### **New Business:**

- Meeting Time: Now that we have decided to open our programs to the public for the remainder of the year, we had a lengthy discussion of how to schedule the agenda to be welcoming while still conducting Club business. We agreed to advertise to the public that our monthly meeting's Program will start at 10:00am. Club members will still be able to arrive at 9:00am for hospitality and the business portion of the meeting will start at 9:30am, prior to the arrival of guests.
- Meeting Programs Poll: Alison presented a draft of a membership poll to determine member's preferences for Program topics and interest in attending meetings later in the day (late afternoon/evening). She will work with Wendy to deliver the survey to members online using a survey application such as Survey Monkey or Doodle.

End of Year Party: We decided that the late summer party was a huge success so we plan to repeat that format. Trying to host a party during the busy month of June 2023 will

likely be less well received because of fatigue from the Garden Tour and the events surrounding the 400th and July 4.

**Adjournment:**

The meeting was adjourned at 10am following a motion by Jane, seconded by Mary.

**GIGC Board Meeting Minutes**

October 26, 2022,  
9:00 am, Macomber Room,

**Attendees:** Barbara Moore, Astrid Weeder, Pat Wilson, Alison Stebbins, Biggie George, Jennie Schwartz, Julie Thomas, Mary Briggs, Kathy Mathews, Glicka Kaplan, Linda Patchett

**Approval of Minutes:**

**Motion to Accept:** 1st Astrid Weeder 2nd Mary Briggs  
Unanimous approval

**Reports of Officers**

- **Treasure's Report** - Jane Page
  - Beginning Balance: \$12,768.44:
  - Total Income: \$210.00
  - Total Expenditures: \$839.90
  - Ending Balance: \$12,138.54

**Committee Reports**

1. **Civic** – Biggie George: The fall planting went well. Brenda Reynolds as co-chair was there with Biggie along with 6 other members who volunteered to help.
  
1. **Hospitality** – Astrid Weeder reported that the last presentation held at the church was very successful. The issue of encouraging the wearing of masks to events was brought up and encouraged.
  
1. **Membership** – Mary Briggs or Linda Patchett  
Welcoming new residents with a welcome letter and a pamphlet with information about GIGC, what we do, upcoming events, membership, etc...was talked about. The draft pamphlet and letter were passed around.

The procedure for becoming a member, how information is obtained and processed was clarified. Member privacy and how our procedures protect members privacy was explained. Linda and Mary are looking to streamline the membership process. They will talk to Sylvia and research the current practice. To be on the next meeting's agenda for further discussion.

At the recent program, there were 17 guests who were given information and 1 new person joined.

#### **1. Programs – Alison Stebbins**

All the programs are mapped out for the year. Some process improvements are needed. Sending a survey for feedback regarding areas of interest and types of programs, i.e. presentations, hands on, trips etc. was discussed as a way to align our programming with members interests.

Opening programs to the public as a way to identify new community members and provide them with a GIGC welcome packet may be a good way to find new members. The possibility of holding all future events at the church was raised. The needs of the GIGC were reviewed, such as storage for our supplies and parking. Barbara would like member input and to have a vote at the general membership meeting on November 1st before any decisions are made.

#### **Holiday Luncheon plans – Bonnie Brown**

The holiday luncheon will be on December 13th starting at 11:30 am. The cost is \$36.00, and checks should be sent directly to Bonnie Brown by Dec 2nd if you plan on attending. The menu will include a salad, two entrée choices and dessert. The luncheon is dependent on a minimum of 20 people so encourage people to sign up early to avoid cancellation of the event like last year.

#### **1. Website – Pat Wilson and Wendy Tauber**

The current members are all in the members directory. The November meeting is on the home page and the programs page. Additional meeting will be added soon. Programming information will be posted when all details are confirmed.

- 1. Garden Tour Committee – Glicka Kaplan and Claudia Wilbur** Dates have not been posted yet. The tour will be on Friday evening, June 16 from 5-7:30 pm and Saturday, June 17, from 10 – 3. The committee is meeting Friday.

#### **Unfinished Business:**

The group had decided before to slightly adjust the administrative structure of the gardens we care for. The goal is to streamline the care utilizing mulch, "Preen", and moisture crystals in the soil, to try and make the maintenance less difficult. At the



membership meeting this will be brought up and attempts to find someone to be Civic Committee Chair, who will coordinate this process, will be made.

**New Business:** Alison Stebbins: Venue for General Meetings

See information under "Programs"

**Announcements:**

Frostfields Pocket Park- Pat Wilson

Pat handed out information about the project that the Library is undertaking to provide an outdoor gathering space for the community that is an extension of the library. More information will be forthcoming.

**Adjournment:**

**Motion to Adjourn:** 1st Jennie Schwartz 2nd Pat Wilson

**Time of Adjournment:** 10:07

**Submitted:**

Jennie Schwartz  
Recording Secretary

**GIGC Board Meeting Minutes**

**Date:** 28 September 2022

**Attendance:** Barbara Moore (presiding), Mary Briggs, Diane Coniglio, Biggie George, Jane Page, Linda Patchett, Julie Thomas, Astrid Weeder, Claudia Wilbur, Pat Wilson

## **Approval of Minutes** from August 31 meeting

With the correction that a printable membership list is not on the website, the 8/31/22 minutes were unanimously approved after a motion from Pat Wilson and seconded by Astrid Weeder. (Wendy will attach the printable list to the next membership-wide email).

## **Reports of Officers**

- **Treasurer's Report** - Jane Page
  - Beginning Balance: \$18,208.39
  - Total Income: 839.04
  - Total Expenditures: 6,278.99
  - Ending Balance: 12,768.44
  - Money Market 18,044.70
  - Total Assets \$30,813.14
- **Corresponding Secretary's Report**- Kathy Mathews had nothing to report.

## **Committee Reports**

### **1. Civic –**

#### **1. Town Hall, Post Office**

Biggie George emailed a request for help watering the PO and Town hall planters to her committee.

#### **1. Village Garden, Town Landing - no report**

#### **2. Rec Center**

Susan Gough had an excellent turnout for the clean-up on Sept 14. She plans a final seasonal clean-up on Oct 13.

#### **1. Boat**

Ann Tarlton and Jane Page did a seasonal autumn planting and plan to put in drought resistant plants next spring.

#### **1. Common**

Pat Wilson replaced the Petunias with chrysanthemums

#### **1. Fire Station**

Pat reported that Mary Pat cleaned up the planters at the Fire station.

- 1. Hospitality** – Astrid Weeder reported that she has volunteers for the November meeting and will solicit volunteers for subsequent meetings in 2023.
- 1. Membership** – Mary Briggs and Linda Patchett presented a one-page information sheet for prospective members. After edits have been made, Julie volunteered to format it into a tri-fold brochure. The brochure can be distributed at events and left at public locations (PO, café, etc). We discussed the importance of making the community aware of what the Club contributes to the community and how we use our fundraising monies. Linda will include Diane in

the editing process and plans to put a version on the Club's website. Pat and Barbara agreed to forward photos to Linda.

1. **Programs** – “Go Native“ is the theme of our Oct 11 meeting, open to the public, 7pm at the Church Parish Hall. The speaker will be Sheila Steele from UNH.
1. **Publicity** – Diane Coniglio reported that publicity for ”Go Native” is complete and attention is now focused on the June 2023 Garden Tour. She suggested developing an article for *Island Items* to attract new members and reinforce the need to educate the Community about our activities, contributions, and how we use the funds we raise.
1. **Website** – Please inform Pat Wilson if something on the site is incorrect or inaccurate.

**7. Garden Tour Committee** –Claudia Wilbur reported that the Tour is planned for Saturday June 17, 10am-3pm and the committee is considering adding a second day (Friday June 16 5-7:30pm), pending town and garden owners' approvals. They plan to create a “Placemat” style ticket/map with advertisements. Tickets will be \$20 in advance (\$25 day of). A ticket discount to \$10 will be given to members who join the Club when they purchase their ticket. Volunteers will be solicited community-wide, asked to work a 2.5 hour shift, and given a free ticket. There will be a small plant sale at the Town Landing (near Tour check-in) on Saturday only. The police department will provide 2-3 officers to help with traffic control, but do not anticipate any issues. The Church Guild is planning a Bake Sale and the Tour committee plans to have live music at the Gazebo. The Garden Tour Committee's next meeting will be Oct 28, 10am at the Macomber Room.

#### **Unfinished Business:**

A Garden Coordinator is needed to oversee our Civic activities (the many gardens we maintain throughout town). Duties discussed include Board representation, being in touch with the garden leaders, organizing maintenance needs that apply to more than one site (i.e. mulching), organizing volunteers for summer maintenance, and helping to distribute instructions to these volunteers for each site's needs. The Nominating Committee will include this position in their roster of 2023-24 officers.

#### **New Business:**

We tabled a decision on offering a family discount for membership dues.

**Announcements:** The next Rec Center clean-up will be Oct 13 at 10am.

**Adjournment:** the meeting was adjourned at 9:50am with a motion from Julie, seconded by Biggie.